



CONTRACTORS HEALTH & SAFETY ASSESSMENT SCHEME  
Accredited Contractor



Key Floors is an Approved Trader in the Hampshire County Council Buy with Confidence scheme which means we have been independently checked by staff from the local authority Trading Standards Service against the Scheme rules.



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Our customer service line is open from 8am - 5pm  
so contact us now and see how we can help you.



[www.keyfloors.co.uk](http://www.keyfloors.co.uk)



STEP AHEAD





# FLOORING DYNAMICS

A vital consideration in any kind of new build or refurbishment has to be the flooring.

Recent years have seen the dynamics of flooring dramatically change. Many new types of flooring products are now available which is beneficial to the demands of today's needs. But more choice can often lead to confusion.

That's where we step in.

Over twenty five years experience of planning, specifying, installing and after care has created our enviable position as a market leader in the UK.

Our professionalism, reliability and experience has culminated in an enviable client base, both local and national, across many differing aspects of business - retail, education, warehousing, sports and recreational facilities and health authorities, to name but a few.

In all that time we have remained a family run business, with great customer service top priority and it's a matter of personal pride that so much of our work comes as a result of referrals from very satisfied customers.

We can boast a team of experienced, committed full-time staff and a pool of experienced sub-contractors who work with us regularly to provide our trademark professional, high quality service.

It's easy to see why we are key when it comes to choosing the right flooring company.



## Our services include:

- Full site survey including sub-floor investigation
- Floor preparation and product specification recommendation
- Costing and estimate, with written report to COSHH requirements
- Risk assessment, method statement and COSHH supplied when requested
- Installation and full contract management service, including quality management

## SITE VISIT

Before any new flooring is laid, we check the existing surface and sub-floor to ensure the most appropriate and durable products are used.

## PRODUCT SELECTION

We offer a variety of flooring, including vinyl, vinyl safety flooring, linoleum, broad loom carpet, carpet tiles and wood flooring.

## PROJECT SPECIFICATION

We produce a written, comprehensive estimate, which includes a full job specification and makes provision for sub-flooring preparation, flooring material, adhesive, finishing requirements, labour and ongoing maintenance which is designed to suit all types of surface to help combat the effects of daily wear and tear.

On approval we'll order the materials and agree a start date.

## PROJECT MANAGEMENT

We make sure that the sub-floor preparation is carried out to manufacturers' specifications.

Your Key Floors Project Manager will keep in daily contact with the fitters on site, and will keep you up to date with your project's progress. Health and Safety precautions are always followed to safeguard both you and our employees.

Once we've finished we will remove old and excess material from the site, including any environmentally hazardous waste, and dispose of it appropriately, leaving the site clean and tidy.

We will also send you a Quality Control form when we complete.



PUTTING FLOORING THROUGH ITS PACES



THE PITTER OF TINY FEET

ST. NEOT'S PREPARATORY SCHOOL, EVERSLEY, HAMPSHIRE

## HEALTH & SAFETY

A good safety performance increases production and quality, giving our clients confidence in our ability to carry out projects with the correct procedures in place.

We hold a Certificate of Accreditation from the Contractors Health & Safety Assessment Scheme (CHAS), reinforcing the company's policy to put Health & Safety at the forefront of our operations. The company has also achieved a Gold Standard Certificate of Commitment to Construction Skills. Individually, all our fitters and management have passed the relevant CSCS Health and Safety test.

Regular H&S meetings are held and all the Personal Protective Equipment is checked every three months.

Staff and subcontractors attend courses on different aspects of our work, such as manual handling, COSHH and risk assessment.

The Project Managers are responsible for the day to day health and safety aspect of their projects.

A risk assessment is carried out for all jobs and where requested the appropriate paperwork is supplied to the client.

## ENVIRONMENT - THE CARBON FOOTPRINT

We recognise that we have a legal and moral responsibility to manage our activities in such a way as to reduce the detrimental impact on the environment.

To this end we adopt a philosophy of 'beyond minimum compliance' at all levels of our operations to ensure that the impact of pollution and environmental disruption is reduced as much as possible.

We are constantly reviewing the materials we use, making decisions on an environmental basis as well as best product for purpose.





### ULTIMATE CHOICE

With Key Floors you not only get first class service, but bottom line benefits too.

Our direct accounts with manufacturers of top quality products means we can offer you a diverse choice of materials, very competitively.

Our 'think green' policy ensures we always select the products with the least effect on the environment.

#### OUR FLOORING INCLUDES:

- Smooth vinyl sheet/tiles, including vinyl wood strip effect
- Safety contract slip resistant vinyl sheet/tiles
- Anti-static contract vinyl sheet/tiles
- Rubber and linoleum sheet/tiles
- Contract carpet and carpet tiles
- Wooden flooring – schools, village halls, sports halls

#### OUR ACCESSORIES INCLUDE:

- Stair nosings and trims
- Cove skirtings and mouldings

#### OUR MATERIALS FOR PREPARATION OF THE SUB-FLOOR THROUGH TO FINISHING MATERIALS INCLUDE:

- DPM, screed and latex
- Cove skirtings and mouldings



# WORK OUT NOT WEAR OUT

Our dedicated team of Project Managers work with our Contracts Manager on every aspect of flooring, to ensure that each contract runs smoothly, from the initial estimate to completion.

After all, our reputation for reliability, good practice and exceptional workmanship is dependent on the good relationship we have with all our clients.

We send out a Quality Control form at the end of each job, and the forms are checked and shown to the fitters and the management team, to make sure that feedback is appreciated and acted upon. We only use tried and tested products, from the initial preparation of the sub-floor, to flooring and finishing.

We are delighted to be on the approved list of contractors for Hampshire, Surrey and Berkshire County Councils and we have fitted a wide range of flooring in numerous schools, colleges and care homes in both the state and independent sectors.

Key Floors has worked for over 20 years with B&Q, the UK's leading DIY retail company. In November 2006 we were particularly pleased to have been selected from the B&Q contractors to be the recipient of a certificate in recognition of our hard work and commitment in delivering the 2006 B&Q revamp programme - supplying and fitting vinyl wood strip effect flooring on B&Q's merchandising areas and coffee shops, as well as refurbishing the administration areas.

# RETAIL THERAPY

